

# Information Sheet for Exchange Students

## General Information

Address	<b>Graduate Student Affairs Unit</b> <b>Graduate School of Science and Engineering</b> <b>Chiba University</b> 1-33 Yayoi-cho, Inage-ku, Chiba-shi, Chiba 263-8522, Japan
E-mail	pad3885@office.chiba-u.jp
Web address	Graduate School of Science and Engineering <a href="https://www.se.chiba-u.jp/en/index.html">https://www.se.chiba-u.jp/en/index.html</a> Chiba University <a href="http://www.chiba-u.ac.jp/e/index.html">http://www.chiba-u.ac.jp/e/index.html</a> International Student Desk <a href="http://www.chiba-u.ac.jp/international/isd/english/index.html">http://www.chiba-u.ac.jp/international/isd/english/index.html</a>

## Academic calendar

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<b>Spring Semester</b>	<b>April 1 – September 30</b>
<b>Fall Semester</b>	<b>October 1 – March 31</b>

## Application Deadline

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<b>Spring Semester</b>	<b>November 1</b>
<b>Fall Semester</b>	<b>May 1</b>

## Application Procedure

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1. Please make a contact with your desired academic advisor.
2. Please submit application documents after you gain his/her acceptance.

### Required Documents

- 1) Application Form (Form A) ← Paste your face photo
- 2) Curriculum Vitae (Form G)
- 3) Research Proposal (Form F) ← Only for Exchange Research Student
- 4) Recommendation Letter
- 5) Certificate of student status  
(You need to certify that you are a master or a doctoral student)
- 6) A photocopy of passport
- 7) Application of Certificate of Eligibility (send the excel sheet by e-mail)
- 8) Other documents you need for COE  
(Please check The Example of Application for COE)
- 9) Photo(40mm×30mm) ×2 ← Not include Form A's

All documents should be filled in Japanese or English. The applicants need Japanese or English skill.

Please send the documents 1) ~ 6) via the postal service and send the data by e-mail too.

## Accommodation

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Chiba University International House is an off-campus dormitory for international students. The International House is located within walking distance from JR *Inage* Station, which is just one station away (2 minutes by train) from the *Nishi-Chiba* campus. Many students commute to the campus by bicycle. The International House provides rooms for singles, married couples, and families.

Please inform us when applicants would like to stay the International House.